



STUDENT CONDUCT AGREEMENT

The undersigned student represents and agrees as follows:

1. _____ ("student") is a participant in the International or Exchange Programs of the Universidad Espíritu Santo in Guayaquil, Ecuador.

Date of Birth: ____/____/____

Passport Number: _____

2. **Serious Offences.** The student attests that she or he understands that the following actions are strictly prohibited and that engaging in such activities may result in the immediate termination of the student's participation in the UEES International or Exchange Program:

- a) breach of academic policies, in particular cheating and plagiarism;
- b) violation of Ecuadorian law on or off campus;
- c) obstruction or disruption of college-sponsored activities;
- d) racial discrimination;
- e) sexual discrimination and harassment and violence;
- f) abuse of alcohol;
- g) use of any illegal drugs;

3. **Disruptive Behavior and Disreputable Conduct.** The student agrees not to engage in disruptive behavior and disreputable conduct at any time during the program or exchange. Students will not engage in disruptive behavior or conduct which could bring the program into disrepute. Disruptive behavior and disreputable conduct consist of, but are not limited to, the following:

- a) a pattern of tardiness for scheduled academic events and travel movements;
- b) failure to attend scheduled program activities, either academic events (Cultural Seminar, classes and field trips) or travel movements;
- c) a pattern of disruptive behavior or rudeness in scheduled classes and activities;
- d) failure to heed the authority of the staff of the Centro de Educación Internacional (CEI), faculty members, or other designated leaders;
- e) harassment of other students or faculty in the program;
- f) words or actions insulting to hosting individuals and organizations, including the directors and staff of residential facilities where the student is housed;
- g) violation of Ecuadorian law.
- h) Discipline rights of Study Abroad Leader or Leaders.
- i) Discipline Procedures – While students are enrolled in the program or exchange, they are subject to the supervision of the CEI Director and staff.
- j)

Should disciplinary action involving a student be deemed necessary the following steps will be taken:

(1) Warning. If a student engages in behavior or conduct that is deemed a violation of the college policies cited in paragraph 2 above, he or she will be warned once by the CEI Director. A notification of that warning in the form of an Incident Report will be immediately forwarded to the student's home university in the quickest available manner. If the warned student engages in further disruptive behavior or disreputable conduct of any kind, she or he will be informed that he or she will be expelled from the host university, and may be subject to disciplinary measures at their home university.

(2) Serious or Recurring Offense. If, in the opinion of the CEI Director, the conduct of a student is of such a serious nature, or is a recurrence of the behavior that resulted in a previous warning, the student will be immediately expelled from the host university, and may be subject to disciplinary measures at their home university.

Review Procedures. If the student requests a review of the CEI Director's decision to separate him or her from the program, a telecommunications hearing (preferably by telephone) will be arranged with the warned student, CEI Director, witnesses (if any) to the alleged conduct, and the appropriate officer from the warned student's home university, who will review the student's appeal. If deemed desirable, the student's parents or legal guardian may also be included in or informed of the review procedure.

Final Decision. The decision of the appropriate officer from the warned student's home university is final and will be rendered within 24 hours of the hearing. Should the decision of the appropriate officer from the warned student's home university support the CEI Director's actions, the student will be immediately separated from the program and returned home on the next available flight. The separated student will be billed for any excess costs incurred in returning him or her home. That by executing and signing this agreement, I attest to the fact that I have read this Student Conduct Agreement form carefully and understand the contents of this document, and have had the opportunity to ask questions as to the nature of the document I have signed. I sign this document of my own free will.

(Signature of the Student)

(Date)