ADMISSION CHECK LIST

1. Submit application form and documents to the Center for International Education (CEI). These papers must be at CEI at least forty days before program starts.
   - Application for Admission
   - Housing Questionnaire
   - Academic Transcript
   - Two Letters of Recommendation*
   - Medical Information Form
   - Liability Release
   - Student Conduct Agreement
   - Statement of Purpose (300-400 words max)
   - Proof of Travel Insurance**
   - Spanish Placement Test***
   - Internship/Volunteering Questionnaire (where relevant)
   - Passport Copy
   - Application Fee (US$50)†

2. Upon being admitted, you will receive the following:
   - Certificate of Eligibility (Acceptance Letter)
   - Information on Visas
   - Pre-Departure Orientation Information
   - Pre-Departure Health Information
   - What to Pack List
   - Suggested Reading List
   - Information on Volunteer Project‡

Closer to the commencement of the program, you will receive the following:
   - Information on Homestay Family
   - Information on Internship (where relevant)

3. If you are applying to a program that is longer than 90 days, after receiving the acceptance letter, you need to obtain a 12-V Student Visa with the Certificate and your passport in the closest Ecuadorian Consulate or Embassy in your country of residence.

4. After obtaining a student visa, inform us of your travel plans.

5. Payment must be made in advance of arrival. Please see CEI Refund Policy.

*At least one reference should be academic, i.e. from a current professor.
**Insurance policy must be valid for the length of student’s stay and sufficient to cover emergency evacuation and repatriation of remains.
***Universidad Espiritu Santo (UEES) reserves the right to place students in the appropriate Spanish level dependent on ability and not student preference.
†Waived for students participating through official university affiliation programs with UEES.
‡CEI encourages participants to raise funds for the volunteer project. Recommended amount $50-100, which will go directly to the NGO chosen by UEES.
APPLICATION FOR INTERNATIONAL STUDENTS

Application for Admission (Type or Print Clearly)

1. Name (To avoid complications in securing your Ecuadorian visa, print your full legal name as it appears on your passport or birth certificate.)
   Last _________________________
   First _________________________
   Middle _________________________

2. Check the program and length for which you are applying (check more than one if appropriate):

   **Semester in Ecuador Program**
   - ☐ Full Semester Program - 16 weeks
   - ☐ Bimester Program - 8 weeks (June-August only)

   **Summer Serve and Learn Spanish Program**
   - ☐ 4-week Program (May-June or June-July)
   - ☐ 8-week Program (May-July)

   **PERIOD**
   - ☐ Fall (August-December)
   - ☐ Spring (January-April)
   - ☐ Summer 1 (May-June)
   - ☐ Summer 2 (July-August)

   **YEAR**
   - ☐ 2011
   - ☐ 2012
   - ☐ 2013

3. Date of Birth: ____________________ Gender: ☐ Male ☐ Female

4. Marital Status: Single Married Divorced

5. Country of Legal Citizenship: _____________________________________________

6. Place of Birth: _________________________________________________________

7. Passport Number: ______________________________________________________

8. Home Address (I will be here from to):

   ________________________________________________________________________

   ____________________________Tel: _______________________ 

9. Mailing Address (I will be here from to):

   ________________________________________________________________________

   ____________________________Tel: _______________________ 

   E-mail addresses: a)______________ b)________________________

10. Emergency Contact Person (Name and Relationship to Applicant):

    ________________________________________________________________________

    ____________________________Tel: _______________________ 

    E-mail address: ______________________________

11. Who or what brought the program to your attention, and how did you become interested in our international programs?

    ________________________________________________________________________
12. Educational Background
List the schools you have attended in chronological order. (Begin with senior high).

<table>
<thead>
<tr>
<th>Name of Institution</th>
<th>Location</th>
<th>Date of Entrance</th>
<th>Date of Graduation</th>
<th>Period of Attendance</th>
<th>Degree/Major &amp; Year</th>
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13. Self-evaluation of Spanish language (consider your level)

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<tr>
<th>Speaking</th>
<th>Excellent</th>
<th>Good</th>
<th>Fair</th>
<th>Poor</th>
<th>None</th>
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Spanish language courses you have/will have taken prior to the beginning of the program (including summer sessions) ______ π Semesters / π Terms ______ Hours per week

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<th>CREDITS</th>
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List any course(s) other than the Spanish language, which you have taken/will have taken that are related to Ecuadorian or Latin American Studies) ______ π Semesters / π Terms ______ Hours per week

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14. Tentative courses that you would be interested in taking at the Universidad Espiritu Santo. Registration for selected courses will take place during the International Student Orientation. Courses offered by UEES are subject to cancellation or change prior to registration. Please note that some courses have a pre-requisite.

___________________________________________________________________________
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